

## How to Get a Teaching Job

Courtney W. Moffatt, Thomas L. Moffatt



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## How to look for a job, how to present your qualifications to fill it, and what to do if all else fails.

- Contains questions at the beginning of each chapter that allow the reader to find and read only the sections that interest them.
- Important points and tips are highlighted in a box format in each chapter for an easy review or memory refresher.
- Anecdotal stories at the beginning of each chapter let the reader see how the concepts can relate to a professional individual searching for a job.
- Questions for review located in various places throughout help the reader to remember points of importance.

*How to Get a Teaching Job* is designed to take the mystery out of the job search and replace it with knowledge and confidence. It explains not only where to look for a teaching job, but how to look for a job, how to identify it once you've found it, how to present your qualifications to fill it, and what to do if all else fails. The book is directed at helping individuals in education and other fields find a match between their skills and abilities and the needs and assets of a school or school district. The authors developed this book having discovered that after presenting numerous job seminars, advising students and talking to teachers, principals and superintendents, that individuals interested in the field of education often have very little understanding of the intricacies of finding the right job. This book investigates the great mysteries of the job market, and what goes on behind the closed doors of an interview. The book explains that there are a number of ways job applicants can prepare for the interview process. These include knowing how the interview and how the employment process works in various schools and school districts, how to best assess their own qualifications and desires, and how to present their assets to the interviewer honestly and confidently.

Courtney W. Moffatt is a professor at Edgewood College.

Thomas L. Moffatt is President of Management Dynamics, Inc.

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